

Introduced by: Councilmember Williams

First Reading: June 4, 2007

Second Reading: June 18, 2007

Ordinance No. 2007-31

**AN ORDINANCE APPROVING AND ADOPTING THE BUDGET FOR FISCAL YEAR 2008,
BEGINNING JULY 1, 2007 AND ENDING JUNE 30, 2008**

WHEREAS, in accordance with Article VIII of the Charter of the City of Takoma Park, the City Manager submitted a recommended budget for Fiscal Year 2008 to the City Council for its review and consideration; and,

WHEREAS, the Charter of the City of Takoma Park requires the conduct of at least one public hearing prior to adoption of the budget; and,

WHEREAS, the City Council held said hearing and received public comment on the proposed budget on May 7, 2007; and,

WHEREAS, after considering the recommended budget submitted by the City Manager and the comments made at the aforementioned public hearing, the City Council has determined its priorities relative to the delivery of municipal services for Fiscal Year 2008.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. The budget adopted hereto and by reference made a part hereof is hereby adopted for the year commencing on July 1, 2007 and ending June 30, 2008.

SECTION 2. The following amounts are hereby appropriated by fund:

Fund	Fiscal Year 2008 Appropriation
General Fund	\$19,692,559
Special Revenue Funds	1,250,274
GRAND TOTAL	\$20,942,833

SECTION 3. The following operating transfers are hereby authorized in accordance with the exhibits attached hereto and incorporated herein by reference:

Operating Transfer From	To	Amount of Transfer
General Fund	Special Revenue Funds	\$121,198

SECTION 4. Use of the following fund balance amounts is hereby authorized to supplement other fund revenues and financing sources:

Fund	Fiscal Year 2008 Appropriation
General Fund	\$1,513,213
Special Revenue Funds	46,577

SECTION 5. In accordance with Section 803 of the Charter of the City of Takoma Park, a general contingency account in the amount of \$90,355 has been included in the Non-Departmental budget unit of the General Fund.

SECTION 6. A five-year Capital Improvement Program for Fiscal Year 2008 through Fiscal Year 2012 has been developed as part of the budget and is attached hereto and incorporated herein by reference.

SECTION 7. It is hereby acknowledged that the City Council, in its capacity as the Stormwater Management Board, approved a Stormwater Management Fund budget for Fiscal Year 2008 by Ordinance No. 2007-30.

SECTION 8. Should any section of this Ordinance be determined to be invalid, such invalidity shall not affect any other sections.

SECTION 9. This Ordinance shall be effective July 1, 2007.

Adopted this 18th day of June, 2007 by roll-call vote as follows:

AYES:	Porter, Austin-Lane, Barry, Seamens, Snipper, Williams
NAYS:	None
ABSTAIN:	None
ABSENT:	Clay

CAPITAL IMPROVEMENT PROGRAM FY08 - FY12

Equipment	FY08	FY09	FY10	FY11	FY12
Police					
Patrol Cars (lease purchase) (DEBT)	170,706	222,484	274,262	326,040	258,890
Police Communications Equipment (ERR)	29,500				
Portable Radios	25,600	25,600	25,600	25,600	25,600
Mobile Computer Replacement	28,000	28,000	24,000	28,000	28,000
Replace Explorer			43,000		
Replace Fiesta				30,000	
Public Works - Vehicles					
Pickup Truck 100, 116, 172, 213 (ERR)	24,041	33,430	23,353		
Dump Truck 102,153 (ERR)	45,000	45,000			
Riding Mower	6,500				
Bucket Truck to replace #186 (ERR)	80,000				
Recycling Truck #109 (ERR)			181,700		
Trash Trucks #112 and #113 (ERR)				178,427	183,780
Public Works - Equipment					
Mechanic's Tool Boxes	15,000	15,000			
Liquid Chemical Spreader	30,000				
Leaf Collection Vacuums (ERR)	16,200	17,500	19,084	20,159	
Sidewalk Sweeper (ERR)			23,952		
Bobcat (ERR)				34,275	
Recreation					
Replace Small Van (ERR)		25,000			
Fleet Vehicles					
Replace Minivan (ERR)		27,000			

CAPITAL IMPROVEMENT PROGRAM FY08 - FY12

Equipment	FY08	FY09	FY10	FY11	FY12
Information Technology					
Upgrade PW Phone System	15,000				
Police Plotter	14,500				
Public Works Plotter	6,500				
Housing and Community Development server (ERR)	7,500				
Servers - Police, Finance, Internet, and Network Admin. (ERR)		30,000			
Library Useful Computers (Three-Year Contract Renewal)	6,000			6,000	
Computer Learning Center (Three-Year Contract Renewal)		32,500			
Intranet Server	8,000	6,000			
Recreation Programming Software	22,000				
Public Works Server (ERR)		7,500			
Granicus			5,500		
Subtotal - Equipment	550,047	515,014	620,451	648,501	496,270

Streets	FY08	FY09	FY10	FY11	FY12
Street Light Upgrade	24,132	20,000	20,000	20,000	
Replace Takoma Junction Decorative Lights	95,000				
Street Rehabilitation	147,752	158,055	168,358	178,660	
Pedestrian Safety Enhancements	100,000	25,000	25,000	25,000	
Gateway Signage	60,000	20,000	20,000		
Safe Routes to School Projects (SRF)	67,000				
Holton Lane Streetscape - Phase II (SRF)	70,000				
Carroll Avenue Commercial Streetscape (SRF)	221,000				
Carroll Avenue Commercial Streetscape (GF Operating Transfer to SRF)	81,242				
Maple Avenue Streetscape (SRF)	50,000	150,000			
Neighborhood Commercial Center improvements	65,000				
Park Avenue Parking Area	25,000				
Public Art Project	10,000				
Subtotal - Streets	1,016,126	373,055	233,358	223,660	0

Parks	FY08	FY09	FY10	FY11	FY12
Jackson Boyd Park Design and Construction (SRF)	58,367				
Jackson Boyd Park Design and Construction (GF Operating Transfer to SRF)	19,456				
Jequie Park Ballfield Renovation and Sprinkler System (SRF)	60,000				
Jequie Sprinkler System (GF Operating Transfer to SRF)	20,000				
BY Morrison column repair	11,000				
Community Gardens - Water & Power	12,000				
Subtotal - Parks	180,823	0	0	0	0

CAPITAL IMPROVEMENT PROGRAM FY08 - FY12

Facilities	FY08	FY09	FY10	FY11	FY12
Public Works					
New Facility Design/Construction	75,000	1,200,000			
PW Admin. and Park Roof (ERR)			55,809		
Replace PW Front Gate	13,000				
Security Cameras and Other Measures	45,000				
Sanitation Building Roof				35,548	
Community Center					
Additional Exteriors Lighting Rear Lot and Library	12,000				
Council Chambers/Auditorium Renovation	9,000				
Replace Exterior Doors	30,000	30,000			
Community Center Building Signage	35,000				
Community Center Kitchen		25,000			
Boiler replacement (ERR)	60,000				
Solar roof project	13,000				
Chamber and Third Floor Roof (ERR)	70,000				
Police					
Evidence facility - Bay 3 and new door	20,000				
Library					
Carpet replacement (ERR)				26,500	
Air Handler #1 (ERR)					45,153
New Hampshire Rec Center					
Security Cameras and Locks		12,500			
Membership ID System		9,000			
Subtotal - Facilities	382,000	1,276,500	55,809	62,048	45,153
CIP Total - Items funded by General Fund - Capital Outlay	978,984	1,606,655	331,458	348,808	53,600
CIP Total - Items funded by Equipment Replacement Reserve	332,241	185,430	303,898	259,361	228,933
CIP Total - Items funded by Special Revenue Funds	526,367	150,000			
CIP Total - Items funded by Special Revenue Funds	120,698				
CIP Total - Debt Service	170,706	222,484	274,262	326,040	258,890
CIP GRAND TOTAL	2,128,996	2,164,569	909,618	934,209	541,423

Notes:

GF = General Fund

SRF = Special Revenue Fund

ERR = Equipment Replacement Reserve

COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2007

	<u>General Fund</u>	<u>Stormwater Management Fund</u>	<u>Special Revenue Funds</u>	<u>Total</u>
FY 2008 Revenues	18,071,044	365,000	1,082,499	19,518,543
FY 2008 Expenditures	19,692,559	356,084	1,250,274	21,298,917
Excess (deficiency) of revenues over expenditures	(1,621,515)	8,916	(167,775)	(1,780,374)
Other Financing Sources (Uses)				
Sale of property	229,500	0	0	229,500
Operating transfers in (out)	(121,198)	0	121,198	0
Total Other Financing Sources (Uses)	108,302	0	121,198	229,500
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	(1,513,213)	8,916	(46,577)	(1,550,874)
Fund Balance				
Beginning of year	5,268,742	174,724	451,910	5,895,376
End of year	3,755,529	183,640	405,333	4,344,502

FY 2008 BUDGET SUMMARY - GENERAL FUND

	<u>Audited FY04</u>	<u>Audited FY05</u>	<u>Audited FY06</u>	<u>Adopted FY07</u>	<u>Estimated FY07</u>	<u>Adopted FY08</u>
<u>REVENUES</u>						
Taxes and utility fees	8,618,452	9,826,025	10,306,405	10,899,792	11,312,168	12,096,745
Licenses and permits	60,841	63,610	62,415	56,754	74,206	57,654
Fines and forfeitures	104,539	179,323	190,287	175,000	170,500	176,000
Use of money and property	67,280	130,511	184,748	110,000	272,610	200,000
Charges for service	535,401	662,179	725,102	727,900	707,261	848,880
Intergovernmental	3,494,647	4,013,828	4,543,682	4,478,646	4,484,401	4,586,765
Miscellaneous	382,952	212,079	247,158	61,000	80,018	105,000
Total Revenues	13,264,112	15,087,555	16,259,797	16,509,092	17,101,164	18,071,044
<u>EXPENDITURES</u>						
General Government	2,027,868	1,872,710	1,746,817	2,045,372	1,941,536	2,257,412
Police	4,129,507	4,317,704	4,536,969	5,006,654	4,862,937	5,419,384
Public Works	3,127,512	3,298,099	3,374,145	3,507,759	3,322,898	3,719,850
Recreation	911,957	899,148	930,602	1,176,307	963,079	1,276,457
Housing and Community Development	955,228	907,969	978,292	1,349,500	1,298,544	1,518,834
Communications	299,080	323,696	347,211	360,484	353,169	381,950
Library	685,218	726,621	806,369	880,054	873,430	926,328
Non-departmental	606,117	607,466	395,025	1,263,977	933,743	1,848,626
Capital outlay	394,641	1,166,388	1,643,140	1,280,015	1,079,825	1,311,225
Debt service	307,088	373,930	862,505	1,055,193	990,242	1,032,493
Total Expenditures	13,444,216	14,493,731	15,621,075	17,925,315	16,619,403	19,692,559
Excess (deficiency) of revenues over expenditures	(180,104)	593,824	638,722	(1,416,223)	481,761	(1,621,515)
<u>OTHER FINANCING SOURCES (USES)</u>						
Bond proceeds	19,475	2,005,000	0	0	0	0
Sale of Property	0	0	157,951	9,000	8,658	229,500
Operating transfers in (out)	(3,019,513)	(403,141)	(801,268)	(185,881)	(102,173)	(121,198)
Total Other Financing Sources (Uses)	(3,000,038)	1,601,859	(643,317)	(176,881)	(93,515)	108,302
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	(3,180,142)	2,195,683	(4,595)	(1,593,104)	388,246	(1,513,213)
<u>FUND BALANCE</u>						
Beginning of year	5,869,550	2,689,408	4,885,091	4,880,496	4,880,496	5,268,742
End of year	2,689,408	4,885,091	4,880,496	3,287,392	5,268,742	3,755,529

Note: Over the years reflected above, the audit classification of certain revenues changed. For comparative purposes, the audited and budgeted figures shown above have been classified in the same manner as reflected in the FY06 audit.

